

**MINE HILL BOARD OF EDUCATION
AGENDA
REGULAR MEETING
February 25, 2019**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 25, 2019 and the Randolph Reporter on January 24, 2019 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

Katie Bartnick		Dina Mikulka	
Karen Bruseo		Diane Morris	
Peter Bruseo		Jennifer Waters	
Jill Del Rio			

4. Executive Session

On the motion of _____ seconded by _____ at _____ p.m., the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) *A collective bargaining agreement and/or negotiations related to it*
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *Specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category(s) . It may be adjourned while business is conducted in public then reconvened after public business has been completed.

5. Regular Session

On the motion of _____ seconded by _____ at _____ p.m., the board returns to the regular session meeting.

6. Flag Salute

7. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **January 28, 2019**.

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters

8. Correspondence

9. Superintendent's Report

10. Presentations / Reports

11. Business Administrator's Report

12. Public Discussion

13. FINANCE *Karen Bruseo, Jill Del Rio, Dina Mikulka*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **January 2019 payrolls** in the amount of \$328,399.66 (including gross payroll amounts, district share of DCRP pension benefits, the state and district's share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$590,676.19.

BE IT FURTHER RESOLVED, that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$0.00
Student Activity Fund (Canfield School Account)	\$2,442.52

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of January**, which is attached and made part of this resolution by reference.
- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the **month of January** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Treasurer and Board Secretary Reports** above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and be it

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been

over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **2019-2020 Special Medicaid Waiver**, as there are 40 or fewer Medicaid eligible classified students.

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters

14. INSTRUCTION & CURRICULUM

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **out of district placement for the 2018-2019 school year** as follows:

Student	School District	School Year Tuition	Dates	Aides or Services	Contract send to BOE
9885295431	Montgomery Academy	\$30,132.73	2/2/19 thru 6/30/19	N/A	

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves J & B Therapy to provide a **Speech and Language Evaluation** for Student ID: 5010210394, at a rate of \$405.00, as per Dover's CST.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the Educational Services Commission of Morris County to provide a **Speech and Language Evaluation** for Student ID: 3258911802, at a rate of \$380.00, as per Dover's CST.

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters

15. PERSONNEL

Committee of a whole

New Personnel employment appointments are contingent upon the required stated and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED, that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et. Seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of **Deborah Burne** as a **substitute Guidance Counselor** for the 2018-2019 school year.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the placement of **Belynda Doblosky, County College of Morris student**, for twenty hours of classroom observations in Mrs. Kenny's kindergarten classroom.

- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the placement of **Joseph Dyi, County College of Morris student**, for five hours of classroom observations in Miss Mrasz's fourth grade classroom.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves a **Family Leave** for employee #4251 as follows:
- May 1, 2019 through the last day of school year, using paid accumulated sick days, pursuant to the Federal Family Leave Act and the NJ Family Leave Act.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Sidebar Agreement between the Mine Hill Township Board of Education and the Mine Hill Teachers Association** for the period July 1, 2019 through June 30, 2020 for participation in training for the **Learner Active Technology Infused Classroom program (LATIC)**.
- f. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of **Angela Deiling** as a **substitute nurse** at a rate of \$150/day for the 2018-2019 school year.

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters

16. POLICY/OPERATIONS/PUBLIC RELATIONS

Committee of a whole

- a. RESOLVED, that the Board of Education approves the following **Policies** for **Second Reading**:

<u>Policy #</u>	<u>Policy Title</u>
0141.1	Board Member and Term - Sending District (Revised)
0141.2	Board Member and Term - Receiving District (Revised)
2415.06	Unsafe School Choice Option (M) (Revised)
2422	Health and Physical Education (M) (Revised)
2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
2610	Educational Program Evaluation (M) (Revised)
5111	Eligibility of Resident/Nonresident Students (M) (Revised)
5330.04	Administering an Opioid Antidote (M) (Revised)
5337	Service Animals (Revised)
5600	Student Discipline/Code of Conduct (M) (Revised)
5611	Removal of Students for Firearms Offenses (M) (Revised)
5612	Assaults on District Board of Education Members or Employees (M) (Revised)
5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
5756	Transgender Students (M) (Revised)
7440	School District Security (M) (Revised)
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and other Drug Offenses (M) (Revised)
8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
8860	Memorials (Revised)

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters

17. BUILDINGS & GROUNDS *Peter Bruseo, Jennifer Waters, Karen Bruseo*

- a. RESOLVED, that on January 30, 2019 the Business Administrator/Purchasing Agent declared an **Emergency Contract situation for a heating pipe that was leaking in room 108;**

As per 18A:18A-7 and in accordance with N.J.A.C 5:34-6.1 the Board of Education at its next regular Board of Education Public Meeting, shall review and acknowledge the emergency purchases. A copy of the contract/agreements and requisition will be filed with the State and County by the Board Secretary/School Business Administrator.

- b. RESOLVED, that on January 31, 2019 the Business Administrator/Purchasing Agent declared an **Emergency Contract situation for a heating coil that burst in room 126;**

As per 18A:18A-7 and in accordance with N.J.A.C 5:34-6.1 the Board of Education at its next regular Board of Education Public Meeting, shall review and acknowledge the emergency purchases. A copy of the contract/agreements and requisition will be filed with the State and County by the Board Secretary/School Business Administrator.

- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Use of Facilities** as follows:

Organization	Purpose	Room(s) Needed	Date(s)
County Concrete*	Insurance Presentation	Gym	2/24/19

**Cost of Custodian to be paid by organization*

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters

18. Dover Report *Jill Del Rio, Diane Morris*

19. MHEF Report *Peter Bruseo, Dina Mikulka*

20. Old Business

21. New Business

22. Public Discussion

23. Executive Session

On the motion of _____ seconded by _____ at _____ p.m., the board approves the following resolution:

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters

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24. Return to Public Session

On the motion of _____ seconded by _____ at _____ p.m. the board returns to the regular session meeting.

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters

25. Adjournment

On the motion of _____ seconded by _____, the board adjourns the meeting at _____ p.m.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Dina Mikulka	Diane Morris	Jennifer Waters